

Bylaws of Beta Psi Omega Fraternity West Virginia Chapter

Article I. Order

Section 1. These bylaws shall be a secondary guide to governing. These bylaws come second to the constitution in rule. The bylaws are meant to expand on the constitution, in order to provide a better structure.

Section 2. In the event the constitution changes and contradicts a bylaw, the bylaw in question shall be deemed invalid and removed or revised at the next regularly scheduled meeting.

Section 3. All responsibility and decisions not listed in these bylaws or in the constitution is to be made by the voting members.

Article II. Members

Section 1. Members shall hold themselves to a higher standard of behavior. At all points in time a member is a representative of the Fraternity. Members are expected to be above average members of the community.

Section 2. Brothers and Sisters are expected to uphold the five pillars in their personal life.

Section 3. All family names established by the Founding Alphas should be reported and preserved, with pride and dignity by all initiated members, as they represent the history of the Iota Chapter, and Beta Psi Omega.

Article III. President

Section 1. The President shall preside at all chapter meetings, executive board meetings, and special meetings during their term. The President shall also be present at all public events.

Section 2. The President may sign, with the consent of the executive board, any notes, contracts, resolutions or other instruments which have been authorized to be executed.

Section 3. The President shall perform all duties directed towards the office by the voting body.

Section 4. The President may preside over, have access to, and make changes to all budgets and funds including the Fraternity's official bank account.

Article IV. Vice President

Section 1. In the absence of the President, or in the event of his or her inability or incapacity to fulfill their duties, the Vice President shall perform the duties of the President. When acting the Vice President shall have all of the powers and restrictions of the President.

Section 2. The Vice President, at the start of every new semester, shall be in charge of setting a meeting time that allows for as many members as possible to be present, for both the executive board and fraternity body.

Section 3. The Vice President shall be the liaison for the Fraternity to the National Board. The Vice President shall represent the Iota Chapter at Board of Directors meetings and complete all of the duties that attendance entails.

Section 4. The Vice President shall perform such other duties as may be assigned to them by the President, by the voting body, or as provided elsewhere in the Constitution.

Article V. Secretary

Section 1. The Secretary shall certify to the Fraternity body all minutes of regular and special meetings by email or electronic media.

Section 2. The Secretary shall keep track of the attendance and disciplinary measures of the members of the Fraternity.

Section 3. The Secretary shall operate and maintain the Fraternity's website.

Section 4. The Secretary shall perform such other duties as may be assigned to them by the President, by the voting body, or as provided elsewhere in the Constitution.

Article VI. Treasurer

Section 1. The Treasurer shall have charge, custody, and responsibility of all Fraternity funds, including the Fraternity's official bank account. No funds shall be released for refund to members by the Treasure without proper documentation (e.g. receipt or invoice; i.e. proof of purchase).

Section 2. At the start of the Fall and Spring semester the Treasurer will conduct an audit from the previous academic semester. This audit will be presented to the Fraternity for approval and questioning of funds and spending.

Section 3. The Treasurer will create and present a budget for the upcoming year during the first month of the semester.

Section 4. The Treasurer shall perform such other duties as may be assigned to them by the President, by the voting body, or as provided elsewhere in the Constitution.

Article VII. Historian

Section 1. The Historian will advise the President and members about matters of historical value to the Fraternity.

Section 2. The Historian shall be the connection between the Alumni of the Fraternity. They shall be responsible for planning and organizing the Founder's Day event.

Section 3. The Historian shall perform such other duties as may be assigned to them by the President, by the executive board, or as provided elsewhere in the Constitution

Article VIII. The Chairs

Section 1. The chairs shall be responsible for planning all events that may fall under their titles. In addition they shall be responsible for all duties appointed to them by the President.

Section 2. If a chair is deemed incompetent to fulfill their duty by all officers minus one, they shall be removed from office. The President may appoint another to the chair.

Section 3. The public relations chair shall be in charge of the Fraternity social media, and all matters relating to the public. The public relations chair will be required to be at all public events. The chair shall alert the fraternity members about upcoming events where it may be beneficial for members to attend to promote the fraternity.

Section 4. The academic chair shall be responsible for organizing study halls, tutoring sessions, and counseling brothers/sisters where to look for academic help. The academic chair shall monitor the grade point average of the members and the Fraternity as a whole.

Section 5. The service chair shall be responsible for organizing and tracking members' service hours. At the end of the semester the service chair shall present a report detailing hours of individuals who have not met the hour requirement.

Section 6. The initiate advisor shall be responsible for all aspects of pledging.

Section 7. The social chair shall ensure the social events are engaging and safe. The decisions of social events to be open or closed events will be at the discretion of the executive board.

Section 8. The Brother/Sister at large shall be responsible for voicing the concerns of non-executive board members to the executive board. They should also settle personal disputes within the fraternity. They shall be involved with the pledges and the pledging process.

Article IX. Elections

Section 1. If a voted-for individual, who will be holding a position on the Executive Board the following year, can verbally correct an answer on the Constitution Exam immediately after grading, then they may continue to hold the position the following year.

Section 2. To be eligible for an Executive Board position, the candidate must have previously held a chair position, and must be a full time student.

Section 3. To be eligible for an Executive Board position or a chair position, the candidate must not be on academic or disciplinary probation.

Article X. Pledging

Section 1. A plan for the pledging semester shall be presented to the Fraternity at the beginning of the semester. This plan shall be made by the initiate advisors and must be confirmed by the Fraternity.

Section 2. Pledges are expected to attend all events minus one. If the pledge is unable to, they will be dropped. For business and business casual events, if the pledge is not dressed up they will lose half of their attendance.

Section 3. Pledges are expected to pass both the Brotherhood and final exam with a score of 80% or higher. Failure to do so will make them ineligible for initiation.

Section 4. Pledges are expected to complete interviews with all active members.

Section 5. If pledging is conducted entirely online, pledges will be limited to one missed meeting/event. If there is a valid excuse (with valid proof) presented to the initiate advisor, the pledge will be allowed to miss the meeting/event.

Article XI. Fines

Section 1. Fines shall be paid to the Fraternity for insufficient service hours (\$5 an hour), failure to attend required meetings (\$10 a meeting if there is not a valid excuse), failure to attend a Greek Life event (\$10) and failure to attend a pillar event (\$15 an event). Fraternity members shall not be permitted to drink in letters, or do anything that could damage the reputation of the Fraternity in letters (\$20 per instance). Members shall be notified of the fine by email and have one week to object. Fines shall be paid one week (7 days) after they are read to the Fraternity. If the fines are not paid by then, an additional fine of \$5 a week will be enforced. Fines shall be paid to the Treasurer.

Section 2. All fines must be voted on by the voting body, voting must be a majority plus one vote to enforce the fine.

Section 3. Fines shall be read to the Fraternity body at the last week of the semester. The fines shall be voted on during the same meeting. In the event a brother or sister is graduating or transferring and has fines, shall they choose not to pay, their last semester in the Fraternity will be deemed invalid. They will no longer have been considered a member for that period of time.

Article XII. Amendments to Bylaws

Section 1. If these bylaws need to be amended, added to, or reduced, they can be changed upon a unanimous vote from all members of our organization.

Section 2. All changes to the bylaws must be supported by three quarters of the voting body. As well as an officers vote consisting of a vote of all officers minus one.

Section 3. Changes to the bylaws must be suggested before the start of a school semester, and voted on by the second meeting of the semester.

Article XIII. West Virginia University Mandated Bylaws

Section 1. The voting membership of this organization shall be limited to organization members who are in person WVU students.

Section 2. This organization will not deny membership on the basis of age, disability status, ethnicity, gender identity, national origin, race, religion, sex, sexual orientation or veteran status.

Section 3. The offices of this organization shall be The Mountainlair.

Section 4. The duties of the Office shall be a place to have meetings.

Section 5. Each member must maintain a cumulative GPA of 2.75 by the end of each semester to maintain good member status. If a member's cumulative GPA falls below a 2.75, the member will be informed of academic probation by the academic chair, President, and Vice President. The member will have one semester to raise their GPA, failure to do so will result in the member being asked to submit their resignation. If the member has a semesterly GPA below 2.5, the member will be contacted by the academic chair to discuss their academic performance from the semester.

Section 6. This organization will adhere to the West Virginia University Conduct Code.

Section 7. One person, usually the Treasurer, is designated as the account manager. This person has primary authority to approve all the student organization's expenditures.

Section 8. All expenditures over \$100.00 require two signatures: the account manager and the President. All expenditures over \$250.00 require three signatures: the account manager, the President, and another executive board officer.

Section 9. The student organization's advisor may request and review all financial documents at their discretion.